



The Aiken Works community workforce development collaborative is gearing up for Job Shadow Day on February 1, 2019. On behalf of _____ (student), from _____ (school), Aiken Works invites you to partner with us in an effort to inspire the future workforce by providing an authentic professional experience at your place of business.

Becoming involved is easy and has lasting benefits for both students and the business community.

Student Benefits:

- (1) Provides answers to questions like, "Why do I have to learn this?"
- (2) Demonstrates importance of academics and career goals, while allowing students to explore a field of interest.
- (3) Motivates learning by demonstrating tangible applications of classroom lessons.

Employer Benefits:

- (1) Helps prepare the future workforce.
- (2) Offers a chance to share knowledge and skills.
- (3) Demonstrates a tangible commitment to supporting and improving the community.

As we look forward to and begin preparation for this day, it is our hope that you will consider joining us in this opportunity. Job Shadow Day should be a three to eight-hour experience of modeling a typical day in your professional work environment. If you are interested and willing to partner with Aiken Works for Job Shadow Day, please complete the section below, include any special requirements, (clothing, shoes, transportation, etc.) and return it to the student who has requested your participation.

If you have any questions concerning the Job Shadow Day, please contact Aiken Works Lead Larry Millstead at lmillstead@acpsd.net or (803) 646-8985. In closing, when we can combine our efforts with support from community partners, it allows a greater opportunity to both reach and impact our Aiken County students. Today's Students are Tomorrow's Workforce.

Looking forward to your partnership,

Larry Millstead
Aiken Works Lead

Business Name: _____
Address: _____ City/State: _____
Phone: _____ Position Student will Shadow: _____
Employer Point of Contact: _____
Phone: _____ E-Mail: _____
Signature of Agreement: _____
Date: _____
Special Requirements: _____

